

HARMONY DANCE STUDIOS PTE. LTD.

STUDIO HIRE AGREEMENT

Harmony Dance Studios Pte Ltd (“Harmony Dance Studios”) is pleased that you,
(the “Hirer”), have chosen to hire and use its facilities at **Dance On Us, 8 Claymore Hill, #01-03/04 Claymore Point Singapore 229572** (the “Premises”). We thank you in advance for your business and will do our best in ensuring that our facilities are well maintained and available for your instructional use.

In connection to your proposed hire and occupation of our studio(s) (“Studio”) at Harmony Dance Studios’ Premises, the terms of the Studio Hire Agreement (the “Agreement”) are as follows:

1 **ACTIVITIES**

1.1 In consideration for your payment of our Hire Fees as set out in the Hire Invoice, the said Studio is/are made available for hire for the purposes of _____ (“Activities”) during the Reserved Slot.

2. **CONFIRMATION**

2.1 To confirm your reservations, you are required to make full payment of the Hire Fees and Deposit as stated in the Hire Invoice at least two (2) weeks in advance of the commencement of your first session.

2.2 For reservations made less than two (2) weeks prior to the commencement of your first session, you are required to make full payment of the Hire Fees and Deposit as stated in the Hire Invoice at least three (3) days in advance of your first session or at the time of reservation.

2.3 Upon the payment of the said fees, Harmony Dance Studios shall hold and reserve said Studio for you at the said Reserved Slot(s) over the entire Hire Period.

2.4 Harmony Dance Studios shall not be obliged to reserve the said Reserved Slot(s) for you until full payment of the Hire Fees and Deposit are made.

3 **CANCELLATION**

3.1 After confirmation of your reservation, for a cancellation made two (2) weeks or less prior to the commencement of the Reserved Slot(s) , a charge of 25% of the hire fee of the Reserved Slot(s) will apply.

3.2 For cancellation of reservation made one (1) week or less prior to the Reserved Slot(s), a charge of 50% of the hire fee of the Reserved Slot(s) shall apply accordingly.

3.3 No refund shall be made for any cancellation made 24 hours or less before the Reserved Slot.

4 **EXTENSION OF TIME**

4.1 Any extension of time beyond the Reserved Slot shall be subject to the availability of the said Studio according to the Studio schedule. Such extensions shall be charged in blocks of 30 minutes. Harmony Dance Studios shall have the sole discretion to alter and/or adjust the extension rates without prior notification.

4.2 To avoid additional charges, you are required strictly to vacate the studio within 5 minutes after your Reserved Slot expires. Extension charges will be applicable thereafter and shall be offset against the Deposit held by us.

5 **NOTICE OF EXTENSION OR TERMINATION OF HIRE PERIOD**

5.1 We shall give you the first option, subject to the availability of the Premise, if you wish to extend the Hire Period with us. However, you are required to give us

written notice of at least two (2) weeks in advance from the date of your last Reserved Slot, of your request to extend the Hire Period.

- 5.2 In the event where the duration of this Agreement is indefinite, you shall give us a written notice of your intention to terminate this Agreement at least two (2) weeks in advance of your last Reserved Slot.

6 **GENERAL**

- 6.1 This Agreement applies strictly between you, the Hirer and Harmony Dance Studios. You shall not at anytime time licence, assign or transfer the Reserved Slot without our written consent and approval.

- 6.2 The Premises shall be used strictly and solely for the Activities prescribed herein, *to wit*, dance, physical fitness and/or other related activities duly approved by Harmony Dance Studios. Any other activities shall be deemed unauthorized except with the written authorization from the Studio management. Harmony Dance Studios reserves its rights including the right to refuse, restrict and/or terminate such unauthorized activities.

- 6.3 Should the Premises be used for any unauthorized activities as described in Clause 6.2, Harmony Dance Studios or its authorized staff(s) shall have the sole discretion to terminate, without notice, this Agreement unilaterally and no refunds of Hire

Fees and or Deposit shall be made. All other rights available to Harmony Dance Studios is also hereby expressly reserved.

- 6.4 You shall undertake to ensure appropriate conduct of your good self as well as of your students, participants, observers and/or accompanying individual(s) and/or any other persons allowed into our Premises by you in upholding the image and reputation of Harmony Dance Studios over the entire course of the Hire Period. Harmony Dance Studios reserves its rights in its sole discretion to refuse such groups and or individual(s) from entering its premises in event that it deems that the said group's /his/her conduct is inappropriate.
- 6.5 You shall undertake to observe the rules and regulation governing the use of the Studio as may have been made by Harmony Dance Studios.
- 6.6 You shall undertake to make good of any damage and/or loss to the Premises, its equipment, its fixtures and/or fittings during the course of the Hire Period. It shall be your sole responsibility to ensure that the Premises, its equipments, its fixtures and/or fittings are maintained in their respective original condition before leaving the Studio.

7 **CONFIDENTIALITY**

7.1 As a matter of security, you shall submit a student and/or participant list together with their NRIC numbers to us. We shall undertake to hold all such information in confidence.

8 **DISCLAIMER**

8.1 You shall indemnify Harmony Dance Studios fully against any claims whether monetary or otherwise made by or on behalf of your student(s), participant(s), observers, accompanying individual(s) and or any other persons allowed into our Premises by you, including but not limited to personal injury, theft of personal property(s), damage to personal property(s), chattels, etc.

8.2 In the event of any injury or death of any of your student(s), participant(s) during anytime that they are in the Premises, you shall undertake not to hold Harmony Dance Studios responsible and/or liable whatsoever and howsoever arising. It shall be your sole responsibility to take out appropriate insurance coverage, as you deem fit and necessary.

9 **JURISDICTION**

9.1 This Agreement is to be governed by, and construed in accordance with the laws of the Republic of Singapore.

I confirm that I have read, understood and agree to the terms and conditions contained herein. I hereby further confirm that I am in the full capacity to enter into the mentioned Agreement and hereby affix my signature and business/company seal (if applicable) below in acceptance of the offer:

Name and signature of Hirer/Instructor*: _____

NRIC No: _____

Address: _____

Telephone: Residential _____ Mobile _____

Dated: _____ (day) _____ (month) _____ (Year)

Registered Office of Companies / Business: _____

ROC /ROB Registration No: _____

In Acceptance:

Harmony Dance Studios Pte Ltd